

Madison County Juneteenth Organization Center's Permit Application and Policies

1. The Madison County Juneteenth Center is available for the purpose of educational, recreational, cultural and social events suitable to neighborhood setting starting at 8:00 a.m. each day and evening ending at 10:00 p.m. Sunday through Thursday and ending at 2:00 a.m. Friday and Saturday.
2. In order to obtain a permit to use the Juneteenth Center, the permitted must be 21 years of age or older.
3. A damage deposit of \$100.00 shall be paid at time building rental is requested. The deposit must be made in a form money order or cashier check made payable to the M.C. Juneteenth Organization. The damage deposit will be refunded to permitted by Wednesday of the following week; after the center is checked and cleared for cleanness and damage purposes.
 - a. The Juneteenth Center shall be cleaned as follows:
 - The floors swept, mopped and cleared of trash (dirty floors automatically default /forfeit deposit)
 - Garbage bagged and emptied into outside container
 - Charis stacked and tables cleaned put back in place (store room)
 - Counter tops, stove and refrigerator are to be wiped clean
 - Restrooms trash emptied and cleared from floor
 - Parking lot policed for trash; cleaned if any
 - A/C, Heat unit must be turned off
 - b. The M. C. Juneteenth Center shall be left secured with all doors being closed and locked and all lights shall be turned completely off.
4. Permitted shall be liable for any and all damages to the Juneteenth Center. Additional charges above the deposit may be charged if needed for the total cost of repairs. Repairs will be assessed and delegated by the Juneteenth Organization. Permitted agrees to pay for all additional charges to the Juneteenth Organization within two weeks of rental date (date of actual building use)
5. For citizens and public safety, permittee in advance, should always provide security or security officer(s) to secure the premises. Individuals shall not be allowed to gather with one another on the outside grounds of the Juneteenth Center. Hired security and if necessary, a request for additional Law Enforcement should be considered to monitor the events at the Juneteenth Center. **It is not the responsibility of the Juneteenth Organization to render security.**
6. The permitted fees for the use of the Madison County Juneteenth Center are as follows:

Day Rental	Night Rental	Kids Birthday Party During the day- Age 12<	Repass (funeral) Luncheon	Rental Date	Deposit Due	Rental Fee Due
\$250	\$250	\$75 (3 hrs.)	\$75 (3 hrs)		At Request of Building	

7. The Rental Cost must be paid in the form of a money order or cashier check and must be paid no later than 30 days of the Rental Date.
8. Rentals requested inside thirty days (29 or less) of the rental date, both the deposit and rental fee are due immediately.
9. If Rental Fees are not paid as stated above, deposits are forfeited. Also, one half of Rental Fee will be forfeited if rental is cancelled twenty-nine days or less of the rental date.
10. Permitted shall not use electronic equipment, including electrical speakers, at a volume which emits sounds beyond the Juneteenth Center. Permitted shall not create a disturbance by causing excessive noise by any means. Doors should be kept closed at all times.
11. No staples, tacks or nails can be used anywhere in the building. Use only transparent tape.
12. Firearms, air guns and other means of weapons are prohibited always.
13. Smoking shall be allowed only in designated areas.
14. Permitted agrees to indemnity and hold the Madison County Juneteenth Organization harmless against all claims, demands, damages, costs and expenses, including attorney fees for the defense of such claims, arising from the permittee's use of the premises, or from any breach on the part of the permittee of any condition of this application, or from any act of negligence of the permittee, permittee's agents, guest, contractors, employees, or licenses on or about the premises. In the event of any action or proceeding brought against the Juneteenth Organization by reason of any such claim, the permitted upon notice from the Juneteenth Organization, agrees to defend the action or proceeding by counsel acceptable to the Juneteenth Organization.
15. Permitted shall not assign or sublease the Juneteenth Center.
16. The Juneteenth Organization reserves the right to rescind or cancel any application at any time; for any reason, by giving notice to permitted and by reimbursing any deposit or application use fee paid by permittee.
17. Two hours are allowed for decoration/building set-up prior to building use. If the facility is needed before the two-hour window, there will be an extra charge in the amount of \$50. By signing below, I agree to abide by the terms and conditions provided herein.

Permittee Printed Name: _____

Date: _____

Permittee's Signature: _____

Phone #: _____

Address: _____ City _____ State _____ Zip _____

Key Pickup Date _____ and time _____ am / pm

3/4/2020